

# A.R. MacNeill Parent Advisory Council (PAC) Meeting

Tuesday, September 19, 2017

## MINUTES

**Present:**

**Executives:** Borg Chan (Chairperson), Yokin Tsui (Secretary), Phoebe Xie (Treasurer), Tom Wells (Co-Secretary), Dale March (Member-at-large)

**Administrators:** Ms. Marcy Timmins (Principal), Ms. S. Garr (Vice Principal) and Mr. H. Ghaug (Vice Principal).

**Parents:** Christine Ho, Darina Matias, Marieta Santos, Mely Estrellado, David Ho, Bernadette Gaspar, Mary Zhang, Roy Engalah, Amy Nie, Victor Ho, Sinrin, Ron Heal, Len Ying Zhang, Jian Hua Guo

1. The meeting started with Welcome and Introductions by all the above Administrators.
2. The Chairperson called the meeting to order at 7:05 p.m.
3. Approval and additions to May 16, 2017 meeting minutes: Motioned by Tom. Seconded by Dale.
4. Approval of agenda for September 19, 2017 meeting: Motioned by Tom. Seconded by Dale.
5. Confirmation of 2017-18 PAC Executives: Borg Chan (Chairperson), Yokin Tsui (Secretary), Phoebe Xie (Treasurer), Tom Wells (Co-Secretary), Dale March (Member at Large). We have two opening positions and looking for parents to fill the position of Co-Chair, and Co-Treasurer.
6. Administration Report – Ms. Marcy Timmins
  - Teachers will submit their fund requests in October. PAC applies gaming funds and these funds are to be used to support the teachers and benefit students by enhancing extracurricular opportunities in classroom or outside of the school. A decision of fund allocation will be suggested by PAC in next meeting (October).
  - An Advance Placement (AP) course in MacNeill presentation will be scheduled in November (it was in January in the previous year).
  - MacNeill have 750 students this school year - a reduced enrolment as well as other schools in the District except McMath and Richmond Secondary.
  - In addition to AP programs for Grade 11 and 12, MacNeill also has Incentive Outdoor Academy Program from Grade 8 to 10 with a total of 85 students this year.
  - MacNeill have some challenging learning students who need extra supports in school but have a little discipline issue of students compare to other schools.
  - MacNeill have advisory teachers as mentors/coaches to interact with students from Grade 8, follow them to Grade 9, 10 etc.
  - POWER (positive, responsible, caring, cooperative, and respectful) is to define the school-wide expectations for student behaviour in various settings.

- The change of curriculum for Grade K-9 was completed last year. The implementation of change for Grade 10-12 will be undertaken this year and the full implementation will be completed next year. The new curriculum can help students to learn deeper in core competency, communication and social responsibility. Students are socially engaged.
- The first activity day on Sep 8 for all grades (750 students). Their teachers sent the pictures to Administrators and have posted to the website: <http://macneill.sd38.bc.ca/our-school-story/our-learning>. The focus is building relationship by age group.
- It is suggested that parents checking school updates of School Story and Student Activities at <http://macneill.sd38.bc.ca/our-school-story>. This website is update by Mr. Ghaug regularly. Our goals are to enhance social engagement and make it stronger. The school is welcome parents' feedback.
- Parent WAAG (Week at a Glance) update is available to review on the school website every Friday for the school event schedules next week and any updates.
- Grade 12 Parent Meeting (Sep 20), Meet the Teacher Night (Sep 21), Pro-D Day (Sep 25), Grad Boat Cruise (Sep 27), and Terry Fox Run (Sep 29) are coming up.
- The first Collaboration Time will be on Sep 26 and classes start at 9:45 a.m.
- Advise the parents to check school schedules in Parent Calendar throughout the year. Parents can contact the school to verify if they have concern of the student's late attendance or absence records.
- MacNeill is short teaching staffs for Drama, Dance and Learning Life Skill classes.
- MacNeill has two counsellors available to assist students when they need. Mr. Ghaug may also available to assist and help.
- Three parents brought up enquires in the area of ELL learning, homeworks, textbooks, grade markings by student and regular classroom teachers etc. Marcy has provided the answers. Parents can contact school office if more questions are raised.

#### 7. Chairperson's Report – Borg Chan

- RDPA (Richmond District Parents' Association) meeting is scheduled on first Tuesday of each month (next one is October 3, 2017), 7:00 p.m. at Richmond School Board office (7811 Granville Avenue). Borg Chan and Dale March usually attend RDPA meetings. All parents are also welcome to attend.
- Borg suggested parent to support the future PAC events, such as PAC meeting.
- PAC will discuss the gaming fund to support the teachers in October meeting. The gaming fund is \$20/student and expected to receive \$15,000.00 (750 students @ \$20/student). The final budget will be confirmed in November.
- PAC will arrange AP Program information session in November and post any upcoming presentations by our students to the school website.
- PAC Fundraising event is mainly for Dry Grad event.
- Our school has various clubs and teams for students to join, such as Sports, Art, Theatre, Business Education, Animal Rescue, First Responder (first aid courses).

8. Treasurer's Report - Phoebe Xie

Balances as of June 30, 2017

General account: \$280.45

Gaming account: \$3,784.29

- Need to order new bank cheques for gaming account. The pricings are \$120 for 200 cheques and \$143 for 400 cheques. PAC has made a decision to order 400 cheques at \$143. Motioned by Borg. Seconded by Dale. All in favor.

9. Updates:

Incentive Representative – Borg and Tom spoke on behalf

- Two field trips happening this week, Zajac and Bamfield Retreat.
- Request to arrange a presentation about social media.

Dry Grad Representative – TBA

- Marcy will put out a sign-up sheet for the parents at Grade 12 Parent Meeting.
- Will need a lot of support for Dry Grad from Grade 11 and 12 parents.

Other Business: None

10. Next PAC meeting

- Next PAC meeting will be held on Tuesday, October 17, 2017 at 7:00 p.m. for Gaming Fund Budget Discussion and follow by PAC meeting to start 7:30 p.m. All parents are welcome to attend.
- Upcoming PAC meetings are scheduled Oct. 17, Nov. 21, Jan. 16, Feb. 20, Apr. 17 and May 15 (AGM).

11. Meeting adjourned 8:17 p.m.

*Secretary: Yokin Tsui*

*Reviewed: Borg Chan*