

A.R. MacNeill Parent Advisory Council (PAC) Meeting

Tuesday, April 17, 2018

MINUTES

Present:

Executives: Borg Chan (Chairperson), Yokin Tsui (Secretary), Phoebe Xie (Treasurer), Mely Estrellado (Co-Treasurer), Dale March (Member-at-large), Ron Heal (Dry Grad Representative), Connie Ng (Dry Grad Treasurer), and Aileen Andal (Dry Grad volunteer).

Regrets: Tom Wells (Co-Secretary), Gin Juanicotena (Dry Grad Chairperson) and Jeffrey Smith (Incentive Representative)

Administrator: Ms. Marcy Timmins (Principal)

1. The meeting started with Ms. Misfeldt, Humanities Teacher and her student Jennifer's Power presentation from 7:05 to 7:28 p.m. Ms. Misfeldt has a group of grade 9 students to use the electronic technology (iPad) as self-paced learning tool in class, so that they can access the educational apps and collaborate the learning with a combination of visual and audio stimulation.
2. The Chairperson called the meeting to order at 7:30 p.m.
3. Approval of the meeting minutes of February 20, 2018:
Motioned by Dale. Seconded by Phoebe. All in Favour.
4. Approval and/or additions to the agenda for April 17, 2018 meeting:
Motioned by Yokin. Seconded by Mely. All in Favour.
5. Administration Report – Ms. Marcy Timmins
 - All parents and students are welcome to subscribe the new formatted MacNeill website to receive important updates and stay connected.
 - Starting 2018/19, MacNeill will issue paperless report cards. The last paper report card will be used in June 2018. Parent portal is coming soon.
 - Youth Connect - MacNeill has 35 new coming youths. They have built relationship and connected with students in participating activities (e.g. Rock Climbing in Richmond Oval).
 - The projected 2018/19 enrolment numbers look stable.
 - Incentive Program has a musical presentation on April 24 & 25 at 7 p.m.; and video presentation on April 26.
 - A guest speaker Mr. Yong Zhao will host a new BC curriculum presentation in both English (May 1) in Richmond High and Mandarin (May 2) in MacNeill. More information will be posted in WAAG soon.
 - A MacNeill staff meeting is scheduled for April 25. Topics and discussion will include Award Nights, Student Recognitions etc.
 - Athletic Awards Night is scheduled for May 23. Academic Awards are scheduled for June 21 and 22.
 - Naming one of MacNeill PAC scholarships in Mr. A. Anderson's honour (memorial):
 - PAC has funded a total of four scholarships (\$500 each) every school year.

- One of the four scholarships has named in Mr. G. Fraser's honour (memorial) and three have unnamed.
- Motioned by Borg and Seconded by Dale: PAC has agreed to name a scholarship in Mr. A. Anderson's honour; set application criteria in Fine Arts; and invite Mr. Anderson's family member to present the scholarship. All in Favour.

6. Chairperson's Report – Borg Chan

- RDPA (Richmond District Parents' Association) meeting is scheduled on first Tuesday of each month (next meeting is scheduled for May 1, 2018), 7:00 p.m. at Richmond School Board office (7811 Granville Avenue). Borg and Dale usually attend RDPA meetings. All parents are also welcome to attend.
- RDPA April 2018 meeting has been cancelled (reason: Chairperson's illness and Vice Chair unavailable).
- As the next meeting is AGM, Borg will include a list of MacNeill PAC Executive Roles and Responsibilities in the meeting notes.

7. Treasurer's Report - Phoebe Xie

Balances as of March 31, 2018

General account: \$280.45
 Gaming account: \$12,222.47
 Dry Grad account: \$4,073.26

- Phoebe is starting to handover her role and duties to Mely for a smooth transition.

8. Updates:

- Incentive Representative is absent. Borg has noticed Incentive Program's Adventure Week is scheduled for May 28-31. Musical performance is from April 25 to 27.
- Gin, Dry Grad Chairperson is absent due to family illness and responsibility. Her husband Ron Heal, Dry Grad Secretary is present at this meeting, and announced both of their executive positions shall be vacant.
- PAC is pleased that Connie Ng (moved from Treasurer to Chairperson), Aileen Andal (from volunteer to Secretary), and Khurshida Maksymova (from member-at-large to Treasurer) are agreed to fill the Dry Grad executive positions. Connie will call a Dry Grad meeting next week.
- Both Gin and Ron will continue to assist and help the fundraising events, including Meat Draw at Pionner Pub (April 21) and Paint Night at Canadian Brew Pub (May 10).

9. Other Business:

- It is agreed that the summary of PAC bank account/monthly financial statement (bank reconciliation) will be included in the meeting notes. Mely will prepare a draft version for review.

10. Meeting adjourned 8:47 p.m.

Next PAC meeting (Annual General Meeting) will be held on Tuesday, May 15, 2018 at 7:00 p.m. in School Library. This will be the last meeting in 2017-18. Executive positions are open to fill for 2018-19. All parents are welcome to attend and support PAC.

Secretary: Yokin Tsui
 Reviewed by: Borg Chan