

A.R. MacNeill Parent Advisory Council (PAC) Meeting

Tuesday, February 20, 2018

MINUTES

Present:

Executives: Borg Chan (Chairperson), Phoebe Xie (Treasurer), Mely Estrellado (Co-Treasurer), Yokin Tsui (Secretary), Tom Wells (Co-Secretary) and Dale March (Member-at-large)

Regrets: Gin Juanicotena (Dry Grad Chairperson), Ron Heal (Dry Grad Representative) and Jeffrey Smith (Incentive Representative)

Administrator: Ms. Marcy Timmins (Principal)

The meeting started with Mr. Fred Chiang's presentation from 7:04 to 7:30 p.m. He is a teacher of Science, Mathematics, PE and also a sponsor of both First Responder Team and Athletics Team at MacNeill. The presentation included the photos and highlights of Girls Basketball Competition in Penticton 2018, Track and Field Team, First Responder Team, first aid qualification requirements, and medical supplies etc. PAC has provided partial funding to support these teams.

1. The Chairperson called the meeting to order at 7:30 p.m.
2. Approval of the meeting minutes of January 16, 2018:
Amendment - Treasurer's report: General Account's balance as of December 31, 2017 should be corrected as \$280.45 (not \$288.45).
Motioned by Tom. Seconded by Dale.
3. Approval and/or additions to the agenda for February 20, 2018 meeting:
Motioned by Yokin. Seconded by Tom. All in Favour.
4. Administration Report – Ms. Marcy Timmins
 - Course planning and timetabling for 2018-19 is a 4-month process.
 - The projected enrolment or updates for 2018-19 will be available in April.
 - Students must write the Numeracy Exam in June, and the assessment scale from 1 to 5; with an option of writing it twice. School Board and MacNeill will provide more details.
 - Administrators have social media concerns; and care about the students' mental health, their judgement when they are disconnecting with their families.
 - Incentive Science Fair on Feb 15 was a success. Non-incentive program students also attended this fair.
 - Additional 2 SWIS workers can assist to help new comer youth settling in school and the community on Monday and Thursday as of Feb. 19. Lunch program and activity options are also available.
 - Term 2 Report Cards will send home by regular mail on Mar. 15.
 - Pink Shirt Day is scheduled for Feb. 28 for the District.
 - Drama Students have a performance in the MacNeill Theatre: The Girl With the Golden Locks, from Feb. 27 to Mar. 2.
 - Grad Winter Formal is scheduled for Feb. 22.

- Gr. 7 Feeder Tourney is scheduled for both Mar. 7 & 8.
5. Chairperson's Report - Borg Chan
 - RDPA (Richmond District Parents' Association) meeting is scheduled on first Tuesday of each month (next meeting is scheduled for March 6, 2018), 7:00 p.m. at Richmond School Board office (7811 Granville Avenue). Borg and Dale usually attend RDPA meetings. All parents are also welcome to attend.
 - Borg and Dale attended the RDPA meeting on Feb. 6. The topics consisted of Policy 100, Emergency Preparedness, thinking to offer an online video contest for Dry Grad (what do the students think about Dry Grad) and more.
 - The presentation topic and speaker before next monthly meeting (April 17) were discussed and suggested. Borg will discuss with Marcy to confirm it soon. No presentation will be arranged in May Annual General Meeting.

 6. Treasurer's Report - Phoebe Xie
 - Balances as of January 31, 2018
 General account: \$280.45
 Gaming account: \$14,648.62
 Dry Grad account: \$4,273.19
 - Phoebe informed the updated request from the approved Gaming Fund items and most of the requested items were paid out and the remaining items are mainly the events have been completed. Marcy will continue informing teachers to claim the fund as approved.

 7. Updates:
 - Incentive Representative is absent.
 - As per Marcy's information, Incentive Program has French class crisis due to 2 teachers are currently on leave. Students are struggling French tutoring and online learning options.
 - Incentive has already received 40 new applications for 2018/19; 27-28 new students will be accepted due to maximum class size.
 - Borg will continue commutating with the Incentive representative and see what PAC can support.
 - Both Dry Grad Chairperson and Representative are also absent.
 - Borg has been received a copy of Dry Grad Minutes Feb 2018. Dry Grad's bank account balance is \$4,153.15. Few Fundraising Plans are proposed such as Paint Night, Meet Draw, and Movie Admission Ticket Sale.

 8. Other Business:
 - (After meeting notes) – Yokin suggested the financial records for each month to be included in the monthly meeting notes. It will be discussed in next PAC meeting.

 9. Meeting adjourned 8:56 p.m.

Next PAC meeting will be held on Tuesday, April 17 in School Library. All parents are welcome to attend.

Secretary: Yokin Tsui
Reviewed by: Borg Chan