

A.R. MacNeill Parent Advisory Council (PAC) Meeting

Tuesday, January 16, 2018

MINUTES

Present:

Executives: Borg Chan (Chairperson), Phoebe Xie (Treasurer), Mely Estrellado (Co-Treasurer), Yokin Tsui (Secretary), Tom Wells (Co-Secretary), and Dale March (Member-at-large)

Regrets: Gin Juanicotena (Dry Grad Chairperson), Ron Heal (Dry Grad Representative), and Jeffrey Smith (Incentive Representative)

Administrator: Ms. Marcy Timmins (Principal)

The meeting started with Ms. Veronica Lo, Business Education Program Teacher, a group of Grade 12 students (Rachael Encarnacion, Ariella Koentjoro, Ryu Watanabe, and Angela Ison) and their presentation from 7:12 to 7:43 p.m. The presentation included how to start-up, launch in, get community involvement, obtain the opportunities @ mentorship, networking and application of skills, attend Leadership Conferences (Sowing Business, Women in Leadership Business, Youth in Action Project etc.), receive achievements from Cray-cycled JA Company Program, Zen Nation Program (new this year) and other JA (Junior Achievement) Programs, organize fundraising events for Business Club and Department, contact sponsors to provide supplies and support the Case Competition (from planning, participating and towards to success). They also presented some trophies and winning awards that they won in the past. Business Club has 50 members in current school year and more than \$2,000 raised.

1. The Chairperson called the meeting to order at 7:47 p.m.
2. Approval of the meeting minutes of November 21, 2017:
Motioned by Tom. Seconded by Dale. All in Favour.
3. Approval and/or additions to the agenda for January 16, 2018 meeting:
Motioned by Tom. Seconded by Dale. All in Favour.
4. Administration Report – Ms. Marcy Timmins
 - Sherry Elwood, Superintendent announced today and welcoming Scott Robinson's return to Richmond School District. His position is Deputy Superintendent, and start date is not yet announced.
 - MacNeill is focusing on Open House. It is scheduled for January 25 at 7:00 p.m. The school is going to invite Grade 5, 6 and 7 students from Richmond's Elementary Schools to attend this event. An information session for Grade 7 students and their parents is also scheduled that evening before Open House. There will be some demonstrations from various departments (e.g. Food Program, Band, Tech Department and more).
 - Planning Courses for 2018-19: the course selection form will send home soon. Marcy would like the parents and their children to discuss the courses and options. Parents are required to sign the form.
 - Girls' Basketball Team participated and enjoyed the game in Penticton last weekend and this is partially funded by PAC.
 - Term 2 Interim Reports will send home on Jan. 29.

- Richmond School District is piloting Parents Portal for Steveston London Secondary. The parents have live access to review their children's attendance, academic performances and comments from the website. There are some technical glitches that need to be resolved.

5. Chairperson's Report - Borg Chan

- RDPA (Richmond District Parents' Association) meeting is scheduled on first Tuesday of each month (next meeting is scheduled for February 6, 2018), 7:00 p.m. at Richmond School Board office (7811 Granville Avenue). Borg and Dale usually attend RDPA meetings. All parents are also welcome to attend.
- Dale attended the RDPA meeting on January 9. The topics consisted of Peekaboo Year Book Company and opportunity for elementary schools to create their own year book and the pricing is inexpensive; registration available for Trustees' dinner at the school board on Jan. 18 at 7 p.m.; a new hired School Board Secretary/Treasurer (Roy Uyeno); Policy 100; movie license for the District is available for school purchase at \$0.75/student. Brain Conference is cancelled this year.
- Ron, Gin, Borg and Dale attended Dry Grad 101 meeting for all schools @ RDPA in December 2017.

6. Treasurer's Report - Phoebe Xie

Balances as of December 31, 2017

General account: \$288.45

Gaming account: \$14,648.31

Dry Grad account: \$4,273.15

- Phoebe has just received two invoices; she will issue the cheque payment accordingly.

7. Updates:

- Incentive Representative is absent.
- Both Dry Grad Chairperson and Representative are also absent.
- As per Borg's information, the new signing officers for Dry Grad account will proceed the official signing procedures at the bank on Jan. 20.

8. Other Business:

- Borg will contact City Community Centre to re-confirm Youth Program Presentation for next meeting on Feb 20.
- Marcy will ask MacNeill teachers and students from First Responder group, athletic teams or any clubs and see if they have any interest to host a presentation at PAC meetings.

9. Meeting adjourned 8:45 p.m

Next PAC meeting will be held on Tuesday, February 20 in School Library. Youth Program Presentation from City Community Centre will start at 7:00 p.m. and followed by Presentation (if available) or PAC meeting. All parents are welcome to attend.

Secretary: Yokin Tsui

Reviewed by: Borg Chan