



School District No. 38 (Richmond)

## **MacNeill Incentive Outdoor Program**

A.R. MacNeill Secondary School

6611 No. 4 Road, Richmond, BC V6Y 2T2

Tel: (604) 668-6212 Fax: (604) 668-6202

Website: <http://macneill.sd38.bc.ca/incentive>

Re: Checklist for Parents Application Package

Dear Parents/Guardians:

WHEN YOU SUBMIT YOUR APPLICATION, PLEASE INCLUDE ALL OF THE FOLLOWING:

1. Candidate Information Sheet and Checklist
2. Questionnaire – Student
3. Questionnaire – Parent
4. Questionnaire – Grade 7 teacher (May be faxed or emailed to Terri Aldridge @ 604-668-6202 or [taldridge@sd38.bc.ca](mailto:taldridge@sd38.bc.ca))

### **DATES**

Thursday, January 24, 2019 - 7:30 p.m. Parent Information Meeting #1 - Library (Open House Night)

Thursday, January 31, 2019 - 6:30 p.m. Parent Information Meeting #2 – Library

**Friday, February 8, 2019** - **10:00 a.m.** - All applications must be handed in prior to this time.  
- Application packages should be **addressed to Ms. Aldridge** and left in the main office. **Please do not fax or email your application.**

**Wednesday, February 20, 2019** - 3:00 pm – 7:00 pm: Candidate interviews at MacNeill Secondary (Library)

**Thursday, February 21, 2019** - “Activity Sports Day” at MacNeill for all potential candidates

**Monday, February 25, 2019** - Letters will be emailed to parents of applicants to inform them whether or not their application was successful. *When required*, successful applicants will then proceed with registration at the Richmond School Board Office.

## **MACNEILL INCENTIVE OUTDOOR PROGRAM INFORMATION SHEET 2019 – 2020**

### **INCENTIVE OUTDOOR PROGRAM PHILOSOPHY**

The Incentive Outdoor Program attracts creative and motivated students with a passion for the outdoors. The fundamental goal of the program is to provide opportunities for students to develop critical thinking skills, creativity, innovative problem-solving and adaptability, both in the classroom and in the larger community. Incentive is an experiential program that develops competent, confident and caring people with strong leadership and outdoor education skills.

### **OUTDOOR EDUCATION**

Incentive Outdoor Program offers a strong outdoor education component with a focus on environmental sustainability and stewardship. Students will develop skills in a variety of areas throughout the school year. These sessions culminate each year in an extended outdoor excursion (e.g. Strathcona Park Lodge) in late May. This outdoor programming is also integrated with students' academics, with opportunities for students to explore their relationship and responsibilities to their natural environment while learning outdoor skills.

### **CURRICULAR AND PERSONAL DEVELOPMENT**

Students in the Incentive Outdoor Program will develop an awareness of self, identifying areas of strength, as well as areas for self-improvement. Through the various curricular areas, students will develop the core competencies of Communication, Critical Thinking, Positive Personal and Cultural Identity, Personal Awareness and Responsibility and Social Responsibility. Students will engage in collaborative and independent inquiry-based learning, both at the school as well as within the community. Students will receive instruction in English, French, Mathematics, Science, Social Studies and Physical and Health Education. Students will also develop skills in a variety of elective areas such as Food Studies, Music and Media Design.

### **OVERVIEW**

The Incentive Outdoor Program has a population of approximately 90 students and three full-time teachers. We are part of MacNeill Secondary School. There are three classes, one each of Grade 8, 9 and 10. The program is characterized by its friendly and inclusive culture. Students help each other and share responsibility with the staff for organizing events and outdoor excursions. The program encourages creativity and an active lifestyle.

## **ENTRY REQUIREMENTS**

Students may enter the Incentive Outdoor Program in Grade 8, 9 or 10 and should:

- **have a strong desire to attend the Incentive Outdoor Program**
- **have a strong desire to develop outdoor skills**
- be committed to participate in the outdoor activities and adventure week
- demonstrate resiliency and a growth mindset
- want a diverse education
- have the ability to organize time and work independently
- enjoy working collaboratively
- demonstrate social responsibility and community involvement
- demonstrate ownership for their learning

## **APPLICATION PROCESS**

1. **Final Submission of Completed Application Package – Friday, February 8, 2019 (10 a.m.)**
2. **Participation in “Activity Sports Day”**
3. **Participation in Interview of Potential Candidates**

**Student’s current teachers will be asked their opinions concerning candidate suitability for the Incentive Outdoor Program.**

4. **Notification of acceptance into the Incentive program will be emailed Monday, February 25, 2019.**

**Cost:** Incentive students participate in many activities that have a cost. The program fee is approximately \$1800 - \$2200 which can be paid in (6) \$300 post-dated cheque installments. The Extended Outdoor Excursion generally costs between \$600.00 and \$1500.00 depending on the activity chosen. Activity days include some activities that can be expensive and some that are inexpensive; families can budget. It should be understood that these activities are an integral part of the Incentive offerings and candidates should apply with this understanding.

## **PARENT INFO MEETINGS –**

**#1 Thursday, January 24, 2019 (Open House Evening) from 7:30 – 8:00 p.m. Library**

**#2 Thursday, January 31, 2019 from 6:30-7:30 p.m. Library**

**All communication should be directed to:**

***Mrs. T. Aldridge***

*MacNeill Incentive Outdoor Program*

*6611 No. 4 Road, Richmond, B.C. V6Y 2T2 PHONE: 604-668-6212*

*EMAIL: [taldridge@sd38.bc.ca](mailto:taldridge@sd38.bc.ca) FAX: 604-668-6202*

*Website: <http://macneill.sd38.bc.ca/incentive>*

MacNeill Incentive Outdoor Program  
**Candidate Information Sheet and Checklist**  
**(For Entry September 2019)**  
**Application Deadline: Friday, February 8, 2019**

**This form must be submitted directly to MacNeill Secondary – Attention: Mrs. Aldridge**

**PLEASE PRINT CLEARLY**

Date of Application: \_\_\_\_\_ Present School: \_\_\_\_\_

Student's Name: \_\_\_\_\_  
(Last Name) (First Name)

Date of Birth: \_\_\_\_\_ Gender: \_\_\_\_\_  
(Day/ Month/ Year) (Male/Female)

Address: \_\_\_\_\_  
(Apt/ Suite) (Street Number) (Street Name)

City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Parents' or Guardians' Names: \_\_\_\_\_

Home Telephone No: \_\_\_\_\_ Cell Phone No.: \_\_\_\_\_

Parent e-mail address: \_\_\_\_\_

Names of any brothers or sisters previously or presently in MacNeill's Incentive Program: \_\_\_\_\_

Other special programs/schools to which you are applying:  
\_\_\_\_\_

**(Section below to be completed by the school office)**

\_\_\_\_\_ Copy of Registration form from Central Registration (Out of District or Independent school)

\_\_\_\_\_ Applicant Questionnaire

\_\_\_\_\_ Parent Questionnaire

\_\_\_\_\_ Teacher Questionnaire

\_\_\_\_\_ Copy of Grade 7 December Report Card

\_\_\_\_\_ Yes Letter

\_\_\_\_\_ Wait Letter



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**MacNeill Incentive Outdoor Program**

**A. R. MacNeill Secondary School**

**6611 No. 4 Road, Richmond, B.C. V6Y 2T2**

**website:**

***<http://macneill.sd38.bc.ca/incentive>***

Name of Applicant: \_\_\_\_\_

September Grade: \_\_\_\_\_ Phone number: \_\_\_\_\_

**For all Applicants who are entering Grade 8, 9 or 10 – TO BE COMPLETED BY STUDENT.**

Please thoroughly answer these questions. If you need more room, attach an additional sheet to this form.

Please number the answers if you use another sheet.

1. Why do you want to attend Incentive and what do you hope to get out of the program?

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2. What are your strengths and special skills?

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3. What are three adjectives you would use to describe yourself?

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4. Tell us what activities you have done already in the outdoors and what you would like to learn while at Incentive about the outdoors.

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5. Tell us about something you have made, produced, written or invented.

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6. What areas (academic or other) are you trying to improve and how are you making these improvements?

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7. What else do you want us to know about you?

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Name of Applicant: \_\_\_\_\_

Name of person completing this form: \_\_\_\_\_

Phone number: \_\_\_\_\_

Dear Parents/Guardians of Prospective MacNeill Incentive Outdoor Academy Students:

**Re: Application to MacNeill Incentive Outdoor Academy**

1. Why do you want your child to attend Incentive? When a student is not keen to attend Incentive, the child's involvement is not always successful. Are you certain your child wishes to attend?

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2. What are your child's special strengths and abilities?

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3. What are your child's hobbies and/or interests?

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4. Specify any awards or honours your child has received.

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5. Are you aware that Outdoor Education (field trips, an outdoor skills program, attending Outdoor Adventure Week) is an integral and important part of Incentive?

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6. We cannot operate the variety of programs that we do without parent support. In the future, we may ask that parents volunteer to drive, organize fundraising and volunteer for some outdoor trips. Do you see yourself being able to contribute in some way to the program? In what ways?

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7. Does your child have the "Get Wet" or "Water Safe" certificate? If not, are they willing to take the program and test in September? Please indicate the approximate swimming level of your child.

Yes, my child has the "Get Wet" or "Water Safe"

Swimming Level: \_\_\_\_\_





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Name of Applicant: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Dear Grade 7 Teacher:

We would appreciate your input regarding a student who has applied to the Incentive Outdoor Program. Please fill in this confidential questionnaire (2 pages) and EMAIL it to [taldrige@sd38.bc.ca](mailto:taldrige@sd38.bc.ca) **Please note that we need all material back before February 8, 2019.**

Use a *scale of 1-5* to evaluate the student's aptitude focused on Curricular Core Competencies, with *1 not meeting expectations* and *5 exceeding expectations*. Please provide specific comments in addition to the numerical assessment, highlighting student strengths and areas for improvement.

CORE COMPETENCY	RANK/COMMENTS
<p><b>COMMUNICATION:</b> Demonstrates the ability to express knowledge, experiences and information using a variety of platforms.</p>	<p>Rank: ____ Comments:</p>
<p><b>THINKING:</b> Demonstrates the ability to think critically and creatively in processing and solving problems.</p>	<p>Rank: ____ Comments:</p>
<p><b>PERSONAL/SOCIAL:</b> Demonstrates the development of a socially aware and responsible citizen in the school and community.</p>	<p>Rank: ____ Comments:</p>

**Please respond to the following questions:**

1. Do you believe that this student is well suited to a program that incorporates off-site/outdoor activities and field trips? Why or why not?

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2. Does this student demonstrate resilience, independence and a growth mindset? Why or why not?

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**In your professional opinion, please check off your recommendation of the applicant.**

I highly recommend this student for the Incentive Outdoor Program.

I recommend this student for the Incentive Outdoor Program.

I have reservations to recommend this student for the Incentive Outdoor Program.

I do not recommend this student for the Incentive Outdoor Program.

Comments:

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**Name of person(s) filling out this form:**

\_\_\_\_\_

School: \_\_\_\_\_ Phone No.: \_\_\_\_\_

Note: I am a grade \_\_\_\_\_ teacher who taught the applicant \_\_\_\_\_ years ago/last year during his/her grade \_\_\_\_\_ year; I have known the applicant for \_\_\_\_\_ years.

Thank you for taking the time to complete this questionnaire!